

**LEGAL NOTICE
TOWN OF GUILFORD
INVITATION TO BID #12-1617
BID OF SELECTED USED FAX/COPIER MACHINES**

The Town of Guilford is seeking competitive bids for the purchase of (4) four used Panasonic high speed laser fax/copier machines. Sealed Bids will be due on Tuesday March 21, 2017 at 2:00 p.m. in the Office of the First Selectman, Town Hall, Second Floor, 31 Park Street, Guilford, CT 06437, at which time they will be opened publicly. Bids received after this date and time will be rejected. Sealed Bid proposals should be labeled with bid number and bid title. A picture as well as further bid instructions will be available on the Town website www.guilford.ct.us.

Any questions about the machines may be directed, in writing only, to the Purchasing Department at elliottk@ci.guilford.ct.us with a copy to querciak@ci.guilford.ct.us.

Bidders are welcome to bid on any or all of the machines. Machines will be sold to the best offer. All bid proposals shall include the following contact information of the bidder: name, address (no post office boxes), phone number and email address.

The bidder purchases each machine in an "As Is" and "Where Is" condition, subject to all defects, known or unknown. Within five business days of notice of bid award(s) awarded bidders will be responsible for (i) delivering to the First Selectman's office a certified/cashier's check made payable to the Town of Guilford in the amount of the awarded bid; and (ii) arranging pick-up of the machine(s) off Town Hall premises, at bidders sole expense. Failure to either deliver the required payment or remove the machine(s) within the five-day time period may, at Town's sole option, result in disqualification of the bid and award to the next highest bidder. The Town will issue an "As Is" bill of sale.

The Town of Guilford reserves the right to reject any or all bids; or to waive defects in same, if it deems such to be in the best interest of the Town.

Joseph S. Mazza, First Selectman

Publish on the Town Website on Monday, February 27, 2017.